

Harden Village Council



Clerk: Ken Eastwood, Harden Village Council, PO Box 572, Keighley BD21 9FE
clerk@hardenvillagecouncil.gov.uk 07850 049 487

Dear Councillor,

You are summoned to attend the next meeting of Harden Village Council, to be held on **Thursday 12th October, 2023** at 7.15pm in Harden Memorial Hall.



Clerk to the Village Council

7th October, 2023

AGENDA

- 1. Apologies for Absence**
To consider apologies offered.
- 2. Disclosure of Interest**
To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.
 - a) To receive declarations of interest from councillors on items on the agenda;
 - b) To receive written requests for dispensations for disclosable pecuniary interest;
 - c) To grant any requests for dispensation as appropriate.
- 3. Minutes of Meetings (previously circulated to Members)**
 - a) To approve minutes of the Village Council meeting held on 9th September, 2023.
 - b) To note the Outstanding Issues Report (information only, see Appendix 1).
- 4. Guest Speaker**
To welcome Simon D'Vali, Bradford Council Principal Engineer (Traffic and Highways), to discuss Highways issues in Harden.
- 5. Public Representation**
Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

6. Planning Matters

To formulate observations relating to the following applications: -

- a) 23/03156/LBC - Addition of handrails to steps at Harden War Memorial, Wilsden Road, Harden.
- b) 23/03526/HOU - Two storey side return extension and single storey extension to rear at 8 Goit Stock Terrace, Harden.

(Planning applications can be viewed via Bradford Council's online system <https://planning.bradford.gov.uk/online-applications/>).

7. Village Warden

To receive an update from the Clerk with regard to the Village Warden.

8. Remembrance Sunday Arrangements

To authorise, or otherwise, expenditure of £30 on a wreath for Remembrance Sunday on the 12th November and to agree Councillor representation from the Village Council.

9. Christmas Lights Arrangements

To discuss attendance at and preparations for the Christmas Lights switch on event on Sunday, 3rd December. To authorise, or otherwise, expenditure on refreshments.

10. Exchange of Information

To consider any concerns which may have been passed to the Village Council by residents.

11. Correspondence (see Appendix 2)

To receive the following correspondence and to formulate a response, if appropriate: -

- a) Email from a resident re. speeding in Harden.
- b) Email from Cllr Sullivan and reply from Bradford Council re. Bradford 2025.
- c) Email from Damart re. attendance at a climate summit.
- d) Email from Denholme Town Council re. a bus services petition.
- e) Email from Harden Pre School re. the Memorial Hall.
- f) Email from Zero Hour re. support for Climate and Ecology Bill.
- g) Email from Bradford Council re. adoption of the Harden Neighbourhood Plan.

12. Financial Matters

a) To authorise the following payments: -

Payee	Amount	Description
Bradford Council	£2,169.15	Payroll
Ken Eastwood	£22.50	Mileage
Bradford Council	£4,200	Summer play 2023
The National Allotment Society	£66	Annual membership

Payee	Amount	Description
Impress Printers	£175	Newsletter printing
Roger Smith	£100	Newsletter delivery
Staples	£42.49	Stamps
Imperative Training Ltd	£30	Defibrillator pads (top up)

b) To note the following receipt: -

Payee	Amount	Description
HMRC	£1,207.36	VAT refund 01/04/2023 – 31/08/2023

c) To note the balances and bank reconciliation reports in Appendix 3.

13. Minor Items and Items for Next Agenda

To note minor items and items for the next agenda.

14. Next Meeting

To confirm the date of the next Village Council meeting, as 9th November 2023, at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

(A full version of the agenda with appendices is available at
<https://hardenvillagecouncil.gov.uk>)

Appendix 1: Outstanding Issues

Subject	Issues	Responsibility	Date of last action	Notes
Allotments	Written representations received on the need for allotments.	Clerk & Members	July 2023	Cllr Cavanagh to meet Neal Charlesworth (Estates Officer) to discuss further.
Neighbourhood Planning	Ongoing project.	Council, Clerk & Integreat Plus	July 2023	Agenda item.
Traffic & Transport	Commission traffic survey(s) and expert recommendations.	Cllr Kirkham & Clerk	September 2023	Agenda item.
Climate	Climate emergency actions and projects.	Cllr Cavanagh	August 2023	
Emergency Plan	To develop an emergency plan for Harden.	Cllr Bryan	July 2023	Cllr Bryan finalising the Emergency Plan.
Signage & Wayfinding	Project to enhance waymarking and village centre signage.	Cllr Kirkham & Clerk	June 2023	Order placed with noticeboard company. Awaiting installation.
War Memorial	To explore fitting handrail(s) to the War Memorial steps.	Cllr Kirkham & Clerk	August 2023	Agenda item.
Park Tree Species Information	To provide information on tree species within the Memorial Park.	Cllr Cavanagh & Clerk	July 2023	Cllr Cavanagh to arrange meeting with Bradford Council's Park Manager.

Environmental Services	Enhancing maintenance and environmental improvements in Harden.	Clerk	October 2023	Secure tool store delivery due 17/10/2023. Village Warden vacancy currently advertised, closing date 22 October.
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Appendix 2: Correspondence

From: A resident
Date: 09/09/2023

Hello : I have lived at the top of Long Lane for around five years now . The speed of traffic coming down from Cullingworth seems to be getting faster . The new white lines have made no difference . I'm sure the council were saying slower speed signs were in the pipeline when I moved here . Surely if a majority of roads in Bradford are 20 miles per hour why not here where I often cross with my dog . No one cares about the 30 limit sign which lights up most minutes . Waiting for a reply .

From: Cllr Paul Sullivan
Date: 12 September 2023
To: Shanaz Gulzar
Subject: Bingley Rural 2025

Hi Shanaz & Ben,

It was good to meet you both. Particularly positive, was your insistence that 2025 is a District Event and there will be no 'city-centric' blinkers - which is our usual experience. Your intention to create jobs as well as hold events in our ward is very heartening.

Hopefully, you will follow through soon, on your desire to meet representatives of our five village councils (including Cottingley, which comes under Bingley Town Council). To that end I have cc'd the secretaries and Chairs, also clergy and people connected to community centres etc.

Particularly of note, is your intention to host staff meetings in Bingley Rural and have what came across as outreach workers in our area. I shall publicise this and try attract some 'hot desking space' for you.

As discussed, St Ives is a phenomenal district resource and I would expect it to play a large part in 2025.

I will inform residents, in all our villages via social media, so please advise any further information that can go into the public domain.

Finally, do not hesitate to contact me if you need any assistance in Bingley Rural.

Regards,

Paul G. Sullivan

Councillor, *Bingley Rural*
[#Cottingley](#) [#Cullingworth](#) [#Denholme](#) [#Harden](#) [#Wilsden](#)

From: Shanaz Gulzar
Date: 19 September 2023
To: Cllr Paul Sullivan
Subject: Re: Bingley Rural 2025

Dear Paul,

Good to meet you and have a quick informal catch up. Firstly we would very much value meeting with representatives of the 5 village councils in Bingley Rural, to that end I have cc'd my assistant who can help with my diary, if I can't make it, then it will be one of our senior leadership team. If you could help with pulling the dates together and to agree a venue for the meeting that would be hugely useful for Art with diaries at our end.

To clarify the other points you mention:

We have of course a City and district remit for our delivery, and designing a programme that will deliver to that remit.

Thank you for helping with possible hot desking spaces, very much will be needed as our team starts to deliver and we ensure a districtwide presence wherever possible.

Regarding the jobs you mentioned, we are working on a district wide artists engagement programme exploring socially engaged practise and hope to have an artist in every ward working with communities. This is very much predicated on funding which we are working hard to raise.

Look forward to meeting everyone soon.

Best Wishes

Shanaz Gulzar - Creative Director (she/her)



Dear Town or Parish Clerk,

TOWN, PARISH & COMMUNITY COUNCILS - D-DAY 80 - 6TH JUNE 2024

As you are aware, we are organising D-Day 80 - 6th June 2024, throughout the United Kingdom, Channel Islands, Isle of Man and UK Overseas Territories in commemoration/celebration of the 80th Anniversary of the D-Day landings, in Normandy, France, on 6th June 1944. This will enable our Town, Parish and Community Councils to use their involvement as their 'tribute' to those many, many thousands that gave so much on the Beaches in Normandy, to help ensure our freedom we share today, especially as many members of your community will have had relatives that were either involved in the D-Day landings and/or WWII as a whole.

We feel sure you will agree with us when we say that individuals and communities of all sizes were deeply affected in many and various ways during WWII. With this in mind, we would like to encourage your Town, Parish or Community Council to take part in D-Day 80 on 6th June next year by lighting a Beacon. We are aiming to achieve the lighting of at least **14 Beacons** per County, within England and Wales, as part of this 80th Anniversary event. We would be extremely grateful if you would be kind enough to discuss your possible involvement with your Council members at your earliest convenience please, with the view to ensuring we achieve the lighting of this number of Beacons in your County at 9.15pm on 6th June 2024.

Those taking part will receive a Certificate of Grateful Recognition, enabling them to frame and display it as a lasting reminder of this moment in history commemorated/celebrated.

The Guide To Taking Part, message from the Prime Minister and other aspects of the event, including the Lamp Light of Peace are available to download from the D-Day 80 website - www.d-day80beacons.co.uk

From inside the Guide, you will see there are various types of Beacons that can be used on 6th June, which could be lit on town and village greens, local farms and country estates, or other locations of your choice that night. **(However, those that have existing Beacons, (including the gas fuelled ones used last year), are being encouraged to re-light these to save on funding).**

Those taking part are being asked to provide the following:

Name of Country, Name of County, Name of Town or Parish Council, Name of Contact, Email, Beacon Location, **Public or Private Beacon**.

Please forward this information to brunopeek@mac.com as soon as possible.

We do hope that your Town, Parish or Community Council will take part, and look forward to hearing from you in due course.

My warmest regards to you all,

Bruno Peek

Bruno Peek CVO OBE OPR
Pageantmaster, D-Day 80, 6th June 2024
Telephone: + 44 (0) 7737 262 913
Email: brunopeek@mac.com
www.d-day80beacons.co.uk



On 27/09/2023 "Ben Northrop" wrote:

Good morning,

My name is Ben and I am Facilities Manager at Damart in Bingley. As part of my role I work with our CSR team and lead the Climate Impact Programme here in the UK. Last year we ran a Group wide climate summit at our colleague restaurants at Bingley and Steeton, we invited local and national providers of sustainable products/information including Plastic Free Bingley and EV salary sacrifice.

We are running another summit this year on 30th Nov and wondered if you might be interested in attending to share with our colleagues a bit about what you guys do and how they travel more sustainably.

If you were interested I'd be happy to discuss in more details, please feel free to call me on 07788260279

Kind Regards, Ben


From: Denholme Town Council Clerk
Date: 28 September 2023
Subject: Petition from Denholme Town Council

Good afternoon,
Please find attached a petition from the People of Denholme requesting a review of the bus services for the village.

Kind Regards

Kristine Ellerton

Town Clerk and Financial Officer



01274 505775
clerk@denholme.org
www.denholme.org

Bradford Council Public Transport Division
West Yorkshire Mayor
West Yorkshire Combined Authority Public Transport
Division
ShIPLEY Area Committee
WY Metro
First
Transdev
Yorkshire Tiger

Denholme Town Council
Denholme Mechanics Institute
Main Road
Denholme
BD13 4BL

27/09/2023

RE: Denholme public transport connectivity to Bingley (Bus Services: K4, 502 and 67).

Denholme Town Council have initiated a petition which has received more than 700 signatures from the Residents of Denholme. Residents of Denholme are becoming increasingly frustrated, disconnected and isolated at the lack of bus service connectivity and poor scheduling of services leaving many waiting extensive periods of time between connecting bus services.

Denholme Town is situated 7.3 miles from Bradford City Centre, 5.9 miles from Keighley Town, 2.2 miles from Cullingworth and 5.6 miles from Bingley. All areas boast rail and/or bus services. While Denholme residents are solely reliant upon the sparse bus services.

Denholme has a growing population of 2,825 with 42% of people aged 16-74 are in full time employment compared with 37% across West Yorkshire, 24% of households have no car in Denholme compared with 29% across West Yorkshire

It is evident that the need for improved bus services is essential to the residents of Denholme.

Denholme Town Council has:

1. Initiated a petition which has more than 700 signatures received from the residents of Denholme. The petition is headed: *"This petition is from the people of Denholme to request a better bus route from Denholme to Bingley. The K4 bus from Cullingworth to Bingley could come to Denholme, then turn round and go back to Cullingworth and then on to Bingley. An alternative could be for the K4 bus to coordinate better with either the 502 bus from Halifax to Keighley, via Denholme, or the 67 bus from Bradford to Keighley via Denholme."*
2. In an attempt to improve bus services Denholme Town Council played a key role in the Bingley Rural Green Travel project meeting with Transdev, WY Metro and First to raise concerns on connectivity and lack of connections to services and surrounding villages and towns.

3. Further the Bingley Rural Green Travel group published a map of public transport, walking and cycling routes.
4. Gained the support of District Councillors on the issue of Bus service connectivity and ease of travel across Bingley Rural district from Denholme.

We are therefore requesting that you do as much as possible within your power to deliver on the needs of residents of Denholme at the review of the K4 bus to better consider Denholme residents or improve coordination with the 502/76 to improve Denholme connectivity to Bingley.

Yours Sincerely

Shaun Breeze

Shaun Breeze
Chairman
Denholme Town Council

Enc Petition Signatures

From: Celine Varty
Date: 30 September 2023
Subject: Re:Secure Store & Memorial Hall

Good evening Ken,

We have had discussions with the committee and accept your proposal. It would be useful to have something in writing regarding your suggestions for the area.

We can talk more about this later but in the meantime you can organise the delivery of the unit.

We have our AGM on the 9th of November so this would be a good time to discuss the meeting room as the committee and pre school managers will all be present.

Kind regards

Céline

From: Zero Hour
Date: 5 October 2023
Subject: Harden Village Council support for Climate and Ecology Bill

Dear Mr Eastwood

I'm writing on behalf of Zero Hour and seeking Harden Village Council support for the [Climate and Ecology Bill](#), which is due for its second reading on [24 November](#).

We recognise that parish and town councils are influential organisations, with links to the local community, regional charities and civic bodies. Harden Village Council is on the front line when it comes to protecting the places and communities we love and cherish.

We are writing to ask your council to join the [168 parish & town councils](#) across the UK to support the [Climate and Ecology Bill](#) and add your voice to those organisations calling for joined-up action that provides an adequate, commensurate response to the emergency of our natural world, our parks, villages and towns, our landscapes and wildlife.

We have a [draft motion](#), which you may find useful. If Harden Village Council is supportive, we are asking that after the motion is passed, Harden Village Council issues a press release that it has done so and writes and requests your MP(s) to also publicly support the CE Bill (*if they are one of the [130 that have already done so](#), please write and thank them for being supporters*).

The [Climate and Ecology Bill](#), if made law, would ensure that:

- The threat facing nature is tackled shoulder to shoulder with the climate crisis in a joined-up approach.
- The Paris Agreement is enshrined into law to ensure that the UK does its real fair share to limit global temperature rise to the most stringent end of the Paris agreement - 1.5°C.
- The UK takes full responsibility for our entire greenhouse gas footprint by accounting for all of the emissions that take place overseas to manufacture, transport and dispose of the goods and services we import and consume)-
- The government deliver a climate and nature assembly that is representative of the UK population, working directly with the Government and Parliament to ensure that all voices are heard and that no one is left behind.

A member of Zero Hour, the campaign for the CE Bill would be happy to (virtually) attend a pre-Council meeting and answer questions about the proposed legislation if that would be helpful. More information about the CE Bill and supporting organisations can be found at <https://www.zerohour.uk/>; this [2-minute video](#) or a [15-minute presentation](#) may also prove useful. If you have any questions or require further information about the CE Bill, please do get in touch.

Thank you on behalf of Zero Hour.

If you need any additional information or wish to have a follow-up call, feel free to reach out.

Allan and Zero Hour Team

Councils Team

Councils | Zero Hour

councils@zerohour.uk | |

Back the Climate & Ecology Bill | zerohour.uk

From: Iain Cunningham

Date: 6 October 2023

Subject: Harden Neighbourhood Development Plan (2021 to 2030) - Adoption

Dear Mr. Eastwood,

I am e-mailing to inform the Village Council (as the qualifying body for neighbourhood planning purposes) that, following a positive result in the referendum held in the Harden Village Council area on 27th July 2023, City of Bradford Metropolitan District Council (CBMDC) has adopted (made) the Harden Neighbourhood Development Plan as part of the statutory development for the district on 8th September 2023.

This decision was made in line with provisions of section 38A(4)(a) of the Planning & Compulsory Purchase Act 2004 (as amended by the Neighbourhood Planning Act 2017) and Regulation 19 of Neighbourhood Planning (General) Regulations 2012 (as amended). This means that the plan will be given full weight in determining planning applications within the Harden neighbourhood area. In line with Regulation 20 of the 2012 regulations, I attach a copy of the decision statement informing the qualifying body of the CBMDC's decision to adopt (make) the plan.

The adopted (made) version of the Harden Neighbourhood Development Plan, its accompanying Polices Map and Design Code as well as the Regulation 19 Decision Statement can be viewed on/downloaded from the CBMDC website at: <https://www.bradford.gov.uk/planning-and-building-control/planning-policy/neighbourhood-areas/?Folder=Harden\HardenReg1920>

Copies of the documentation mentioned above has also been made available at Britannia House (Customer Service Centre), City Library (Bradford) and Bingley Library. This should allow local people to view them.

I am looking to arrange a press release to publicise the adoption. I would grateful if the Village Council could provide me with a short quote about the plan.

If you have further questions, please do not hesitate to contact me.

Kind regards

Iain Cunningham BSc (Hons) MRTPI
Senior Planning Officer – Local Plan Team
Planning, Transportation and Highways

Appendix 3: Financial Reports

Harden Village Council Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
Administration			0.00 (N/A)	2,705.00	1,614.40	1,090.60 (40%)	1,090.60
Assets & Projects			0.00 (N/A)	12,950.00	9,267.95	3,682.05 (28%)	3,682.05
Audit & Accountancy			0.00 (N/A)	800.00	400.00	400.00 (50%)	400.00
Donations			0.00 (N/A)	1,000.00	250.00	750.00 (75%)	750.00
Events			0.00 (N/A)	400.00		400.00 (100%)	400.00
ICT			0.00 (N/A)	3,150.00	610.00	2,540.00 (80%)	2,540.00
Income	48,952.00	48,952.00	0.00 (N/A)			0.00 (N/A)	0.00
Insurance			0.00 (N/A)	500.00		500.00 (100%)	500.00
Maintenance & Repairs			0.00 (N/A)	4,400.00	567.50	3,832.50 (87%)	3,832.50
Neighbourhood Plan			0.00 (N/A)	500.00		500.00 (100%)	500.00
Newsletter			0.00 (N/A)	825.00	585.41	239.59 (29%)	239.59
Parish Plan			0.00 (N/A)	500.00		500.00 (100%)	500.00
Staff Costs			0.00 (N/A)	26,570.00	15,189.19	11,380.81 (42%)	11,380.81
Training			0.00 (N/A)	250.00	257.60	-7.60 (-3%)	-7.60
Travel			0.00 (N/A)	150.00	105.30	44.70 (29%)	44.70
NET TOTAL	48,952.00	48,952.00	0.00 (N/A)	54,700.00	28,847.35	25,852.65 (47%)	25,852.65

Total for ALL Cost Centres	48,952.00		28,847.35
V.A.T.	2,177.76		1,315.35
GROSS TOTAL	51,129.76		30,162.70

Bank Reconciliation at 06/10/2023			
	Cash in Hand 01/04/2023		43,531.00
	ADD		
	Receipts 01/04/2023 - 06/10/2023		51,129.76
			94,660.76
	SUBTRACT		
	Payments 01/04/2023 - 06/10/2023		23,546.04
A	Cash in Hand 06/10/2023 (per Cash Book)		71,114.72
	Cash in hand per Bank Statements		
	Petty Cash 06/10/2023	0.00	
	Unity Trust Current Account 06/10/2023	71,190.21	
			71,190.21
	Less unrepresented payments		75.49
			71,114.72
	Plus unrepresented receipts		
B	Adjusted Bank Balance		71,114.72
	A = B Checks out OK		



MR KENNETH M EASTWOOD

Lloyds Bank
 Commercial Card Services
 PO Box 6061
 Milton Keynes
 MK7 8LE

Tel: 0800 0964496

Website: www.commercialcards.co.uk/lloydsbank

Statement summary

Statement date: 10/2/2023

Card ending**** * 0573

Balance Summary

Balance carried forward	£0.00
Credits to your account	£0.00
Debits to your account	£75.49 DR
Statement Balance	£75.49 DR

Spending Since Your Last Statement

Date	Description	Foreign Exchange Details	Amount
14 Sep 23	DEFIBSHOP.CO.UK LAB/MEDICAL/DENTAL/OPHTHALMIC HOSPITAL EQUIP AND SUPPLIES		30.00 DR
23 Sep 23	STAPLES STATIONERY,OFFICE SUPPLIES,PRINTING AND WRITING PAPER		42.49 DR
02 Oct 23	MONTHLY FEE		3.00 DR